



THE FRIENDS OF DULWICH COLLEGE Constitution

Name

1. The name of the organisation shall be the Friends of Dulwich College (the Friends).

Objects

2. The object of the Friends is to sustain & support the College community, in particular by:-
 - a. encouraging co-operation and good relations between parents, staff, Old Alleynians, local residents and all others associated with the College;
 - b. providing an additional channel of communication between parents and the College;
 - c. strengthening the links between the College and the local community;
 - d. assisting the College by providing voluntary help and advice;
 - e. organising such use of the College facilities by the Friends as is agreed by the College;
 - f. enhancing and enriching the life of the pupils at the College through financial and other support determined from time to time by the Committee.
3. The Friends have no executive powers in the administration of the College. In any case of conflicting interest the decision of the Master is final.

Membership

4. All parents of current pupils at the College are members of the Friends and subscriptions are included in the school fees. Membership of the Friends is also open to past parents, Old Alleynians, local residents or other well-wishers, on payment of an annual subscription to be determined by the Committee. The amount may be reviewed from time to time by the Committee and any proposed change will be subject to approval by the Annual General Meeting. The amount is payable on joining and subsequently by September 1st. each year. Subcommittees may, with the approval of the Committee, levy additional subscriptions or payments for facilities provided under the auspices of the Friends.
5. All members of the College employed staff and Dulwich College Enterprises Ltd. full-time employed staff are ex-officio members of the Friends.

Committee

6.
 - a. The affairs of the Friends shall be managed and the funds administered by the Committee in accordance with the purposes set out in Item 2 of this Constitution. The Committee shall consist of a President, Chairman or Co-Chairmen, Vice-Chairman, Secretary, Treasurer and other members as follows:-
 - The Master of the College
 - A Deputy Master
 - One Common Room representative to be nominated by the staff
 - The President of the Union
 - One Alleyn Club representative to be nominated by the Club
 - Six ordinary members, who shall be elected by members of the Friends at the Annual General Meeting. The ordinary Committee members may stand for re-election each year.
 - One or more Co-ordinators may be elected by the membership at the Annual General Meeting or at a Special general Meeting. The Co-ordinator roles shall be to assist in the running of the events which are organised by the Committee. Co-ordinators may stand for re-election each year, but may not hold the office for more than three consecutive years.
 - b. Casual vacancies on the Committee may be filled by the Committee for the period for which the vacancy has arisen or until the next Annual General Meeting, whichever occurs earlier.
 - c. The Committee may co-opt others as required to fill non-elected roles and year group co-ordinator vacancies not filled by ordinary elected Committee members.
 - d. Any member may propose another member for the office of Chairman or Co-Chairmen, or Vice-Chairman or for membership of the Committee. Nominations must be lodged with the Secretary one week before the Annual General Meeting, must have the written consent of the nominee and be proposed and seconded by two other Friends, in writing.
 - e. The Chairman or Co-Chairmen of the Friends shall be elected at each Annual General Meeting. He/she shall continue in office until the close of the next Annual General Meeting. The retiring Chairman or Co-Chairmen shall be eligible for re-election but may not hold office for more than three successive years. The Vice-Chairman, Secretary and Treasurer of the Friends shall also be elected at each Annual General Meeting. They shall be eligible for re-election, but may not hold the office for more than three successive years.
 - f. The Committee shall meet at least once per term.
 - g. The Committee shall be empowered to invite advisers or specialists (who need not be members of the Friends) to attend its meetings for specific purposes.
 - h. The Committee may appoint sub-Committees to deal with any particular matters as may be deemed appropriate. All actions and proceedings of such sub-Committees shall be fully and promptly reported back to and confirmed by the Committee. Such sub-Committees shall appoint their own Chairmen, but must include at least one member of the Committee.
 - i. The quorum necessary for the transaction of business at a meeting of the Committee shall be six, of whom a minimum of four should be elected members.
 - j. Ex-officio and co-opted members of the Committee shall not have voting rights in this Committee.

General Meetings

7. The Annual General Meeting of members must be held within six weeks of the start of the Michaelmas Term each year to review the past year's activities, approve the financial accounts, to approve the outgoing Committee's proposed level of subscriptions, to elect a Committee for the coming year and to consider any other business. At any General Meeting a quorum shall consist of twenty members.

8. The Committee, at its discretion or at the request of the Master, may call a Special General Meeting to discuss urgent business outside the AGM on giving not less than seven clear days' written notice to all members.
9. The agenda for a General Meeting shall be determined by the Committee and circulated to all members at least seven clear days before the Meeting, setting out the matters to be discussed.
10. At any General Meeting every member shall have one vote and decisions by a General Meeting shall, subject to para. 12, be by a simple majority of members present. In the case of equality of votes the Chairman or Co-Chairmen shall have a second or casting vote.

Finances

11.
 - a. The funds of the Friends shall be applied solely for the objects and purposes of the organisation.
 - b. Up to 50% of funds raised at events sponsored by the Friends may be given to local charities, in support of object 2c provided this is agreed in advance by the main committee.
 - c. The Committee shall ensure that proper books of account are kept. These shall be subject to scrutiny by the Hon. Auditor appointed by the main committee.
 - d. The Hon. Auditor may be awarded an ex-gratia honorarium voted by the main committee.
 - e. In the event of dissolution, the remaining funds shall be applied for the general purposes of the College under the guidance of para. 2 of this Constitution.

Constitution

12. Alterations to the Constitution shall require a two-thirds majority of those present at an Annual or Special General Meeting.
13. Any matter not provided for in this Constitution shall be decided by the Committee.

October 2015.