



**APPOINTMENT OF 1 YEAR FULL TIME TEACHER OF
CHEMISTRY
SEPTEMBER 2012**

Dulwich College is an independent boys' school situated in a pleasant suburb approximately five miles from the centre of London. There are 1500 boys on the school roll, of whom some 120 are boarders. Further information about the College can be found in the Independent Schools Yearbook, other educational publications and on the College website www.dulwich.org.uk.

The Common Room provides a congenial and stimulating environment for the 150+ members of the teaching staff, and there are excellent opportunities for colleagues who wish to do so to participate in games and a variety of out-of-school activities and visits.

In accordance with normal College procedures, the appointment is subject to a satisfactory medical report, which is normally submitted in confidence from the candidate's General Practitioner to the College Doctor.

Applicants will be required to confirm that they are suitable candidates in terms of the Children Act 1989, and the guidelines laid down by the DCFS (Department for Children, Schools and Families) and the Criminal Records Bureau.

Dulwich has its own salary scales, which are above those of the maintained sector and compare favourably with those at other independent schools of similar standing. There is a good local primary school and members of staff qualify for two-thirds remission of fees for any of their children educated at the Foundation Schools: Dulwich College, James Allen's Girls' School and Alleyn's School (in the case of staff here with children at JAGS and Alleyn's, any staff remission awarded is treated as a taxable benefit in kind). Places may be available for the children of staff at the nearby DUCKS, our Nursery and Infant School (children under 4 receive a 10% remission of fees). School accommodation may be available, if required.

Application forms, accompanied by a covering letter, should be submitted to:
The Master, Dr Joseph Spence, Dulwich College, Dulwich Common, London SE21 7LD.
Or emailed to recruitment@dulwich.org.uk
The closing date is 4pm on Wednesday, 8 February 2012.

Short-listed candidates will be invited to visit the College to meet the Head of Chemistry, Miss Lucy Rand, Mr Alasdair Kennedy (Deputy Master Academic) and other members of the teaching staff. There will also be a formal interview with the Master, Dr Joseph Spence and myself. Reasonable travelling expenses will be refunded (max £100).

Interviews will be held on Thursday, 16 February 2012. Details regarding the teaching element of the interview will be sent to short-listed candidates prior to interview.

Chemistry, Biology and Physics are compulsory subjects in our curriculum in Years 9, 10 and 11. Each year, approximately 100 boys are entered for these subjects as Separate Award IGCSEs, and a similar number are entered for Double Award IGCSE Science. However, all three Sciences are taught by separate subject specialists. Edexcel specifications are followed for all Sciences at IGCSE. Approximately 65 candidates a year are entered for the Edexcel Chemistry A level. Around 20 boys per year go on to read a scientific subject at university.

Applications from new or recent entrants to the profession will be very welcome. We are looking for an enthusiastic graduate to become the sixth full-time member of a lively, friendly Chemistry department of eight. The successful candidate would be expected to teach Chemistry to IGCSE and A level, and General Science to younger boys in Years 7 and 8. In Year 9 and above, Chemistry is taught in five laboratories, supported by two full-time technicians. Younger boys are taught in two dedicated General Science laboratories, supported by their own technician.

There is a flourishing Chemistry Society which aims to foster an enthusiasm for Chemistry beyond the confines of the specification. In addition, participation in a range of Olympiads and competitions is encouraged, coupled with the opportunity to attend lectures outside school. A willingness to get involved co-curricular Chemistry activities would be welcome.

The department is well resourced and extensive use is made of audio-visual aids. ICT is an ever-increasing part of our teaching, using both our own facilities and those of the IT department, which is also housed in the Science Block. Expertise in using computers and data-logging equipment in a teaching context would therefore be an advantage, but this is not essential.

A handwritten signature in black ink that reads "S Northcote Green". The signature is written in a cursive, flowing style.

Simon Northcote-Green
Deputy Master (Pastoral)
January 2012

JOB DESCRIPTION FOR TEACHING STAFF

TEACHER OF CHEMISTRY

Reporting to: The Head of Chemistry

Essential Qualifications:

Educated to Degree Level

Desirable Qualifications:

NQT status

Tasks and Duties:

- Work within College policies and guidelines on the curriculum, discipline and organisation
- Plan, prepare and deliver effective lessons, in line with departmental and College curricular aims, to a range of abilities
- Contribute to the process of the ordering and allocation of equipment and materials
- Provide an appropriate academic challenge that allows each pupil to reach his potential
- Assess homework and coursework, mark tests and examinations and provide appropriate feedback
- Maintain records and write reports on pupils' progress and development
- Discuss progress with pupils and parents
- Assist with curricular and co-curricular activities beyond lesson time
- Have thorough knowledge of your subject and maintain up-to-date subject knowledge
- Maintain a well-managed classroom with a good work ethos
- Provide opportunities to foster the spiritual, moral, social and cultural development of pupils
- Undertake pastoral duties, e.g. as a Form Tutor, and support pupils on an individual basis through academic or personal difficulties
- Prepare pupils for external examinations, e.g. IGCSE and A Level, and invigilate examinations
- Attend departmental meetings, Parents' Evenings, whole College events (e.g. Open Mornings, Careers Conventions, Founder's Day)
- Liaise with other professionals such as Form Tutors, Learning Support, College Management
- Undergo regular observations and participate in regular in-service training (INSET) as part of continuing professional development (CPD)
- Evaluate and review one's own teaching methods, materials and schemes of work and make changes as appropriate
- Contribute to PSHE if required